

1. CHECK YOURSELF FOR INJURIES.
If you are injured call 911 or have Someone do so. If you are seriously Injured, try not to move, and wait For emergency personnel

2. CHECK ON THE WELL BEING OF YOUR PASSENGERS
If you are not too hurt to move, check on the other passengers in your car. If anyone is injured get on the phone with emergency services or ask bystander to call for help.

3. GET TO SAFETY
If you are able to, move to the sidewalk or to the side of the road. If the van is safe to drive and is causing a hazard where it is pull it to the side of the road. Otherwise, leave it where it is and get yourself to safety.

4. CALL 911
Whether an accident is considered a minor fender-bender or a major collision, calling the police is important- and in some states legally required. The responding officers will fill out an accident report and document the scene. If police can't come to the scene of the accident, you can go to the nearest police station and complete a report yourself.

5. WAIT FOR HELP
Turn off your engine, turn on your hazard lights.

6. EXCHANGE INFORMATION
After making sure no one is injured, exchange contact and insurance information with the other driver.

Full name and contact information

Insurance information and policy number

Drivers license and license plate number

Type, color and make of vehicle

Location of accident

DO NOT DISCUSS FAULT when going over facts with the other driver. When you file an Insurance claim, the adjuster reviewing your claim will determine who's at fault based on Inspection of the vehicles/property damaged, information provided by you and other parties involved in the accident, and any supporting documentation, such as police reports and photos from the scene

7. DOCUMENT THE ACCIDENT

Identify the officers

once police officers arrive
get name and badge numbers

Get a copy

ask police officer where you can
obtain a copy of the accident
report

Take pictures

document the accident thoroughly by
taking pictures of your vehicle from
different angles, showing the
damage done to both cars.
If possible take pictures of other
license plate

Take down names

write down names and addresses of
all parties involved.

Talk to witnesses

if any witnesses take down their
names and contact information.