



# Dry Cleaning Connection.com

Welcome **Team Member**,

We're excited to have you come on-board with us! Before we begin with your **Operating Procedures**, it is a good time to familiarize yourself with your job and understand in general sense of what you'll be doing from day-to-day here. You'll be relying on your fellow **Team Members** to successfully execute your job.

If you have any questions regarding please feel free to talk to management directly. It is vital that you understand what is outlined here below before you continue.

Job Title	<b>Pant Presser</b>
Department	<b>Plant Operations</b>
Report To	_____

## Basic Function

Ensure quality of finishing delicate garments by verifying garment presentation with intense focus on detail.

## Responsibilities

- Ensure presentation quality of Garment
- Complete Pants, Shorts, and Skirts in a timely fashion
- Notify Management of Low Inventory
- Assists with fellow Team Members
- Adhere to company processes and procedures
- Clean and restock your area before and after shift

## Skills

- Operation of Finishing Equipment
- Detail oriented
- Professional appearance
- Excellent work ethic
- Collaborates well with others
- Time Conscious
- Problem solving

# Education and Training

Team Member Handbook, Operation Videos, and Remove Spots Training.

# Experience

- Previous Cleaner experience (helpful)
- Able to perform physically demanding jobs

I, \_\_\_\_\_(name), acknowledge and agree to understand that by signing this form, I commit to faithfully executing the duties outlined above. I am aware of the responsibilities entrusted to me and affirm my readiness to fulfill them to the best of my abilities. This commitment signifies my dedication to the role and what it entails.

Prepared By \_\_\_\_\_

Approved By \_\_\_\_\_

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_